



## **V.Tirumal Rao**

1-1-306/37 B, Sri Ram Nagar  
Saket Road, Kapra  
Mob: 7702584155  
Email: tiru.hyd@gmail.com

### **Academic Background**

- **Post Graduated in M.A.. (Economics) from Bhopal University.**
- **Graduated in B.A.. (Arts) from Sagar University.**
- **Diploma in Computer Application from APTECH Bhopal**

### **Professional Expertise**

- **Operating System: Window XP, Window7**
- **Graphic Tools: Adobe PageMaker**
- **Office Package: Microsoft Word, Excel, PowerPoint, Access,**

### **Professional Experience:**

- **Working As a computer operator at KAVYA TRANSPORT SERVICES ecil.**
- **Worked as a lab incharge cum computer operator at Vasundhara Degree college ecil.**
- **Work as a Lab Incharge /DTP Operator at M.G.M. Hr. Sec. School (CBSE)**
- **Work as a Computer Teacher at Servite Convent Hr. Sec. School (CBSE), Hoshangabad**

### **Technical Skill:**

- **Familiar with the computer applications**
  - **Highly skilled in using Microsoft Word, Excel, Power point, Internet, Page maker**
  - **English /Hindi Typing 45/35 WPM**
- ## Maintenance Of desktop computers, ALL KIND OF DTP WORK, HINDI/ENGLISH/SANSKRITI TYPING**

**Hobbies:** Photography, Table Tennis, Cricket, Internet

**Personal Details:**

Name : Tirumal Rao

Father's Name : Shri V.S.K. Prasad

Date of Birth : 06-11-1979

Contact No : 7702584155

Email : [tiru.hyd@gmail.com](mailto:tiru.hyd@gmail.com)

Nationality : Indian

Marital Status : Married

Language Known : English, Hindi, Telgu

**Date :**

**Place :**

V.Tirumal Rao